

*The superintendent is authorized to assign certificated employees to any position for which the employee is qualified. **The Board of Education strongly recommends that school and district administrators rotate teachers between grades and/or schools. However, unless unusual circumstances exist, teachers should teach 5-7 years before they are moved. Every year approximately 20% of the elementary staff may be rotated. This is a guideline for administrators and all factors should be considered before assignments are made.** Assignments will be based on the qualifications of the employee, **how long the employee has taught in his/her current assignment, expertise of the employee with certain grade groups, i.e., K-3, 4-6,** availability of other qualified personnel, the desires of the employee, as well as the philosophy and needs of the district.*

*Changes in assignment may be made at the initiative of the superintendent of schools, other administrative staff members, or at the request of the employee. The change will be contingent upon approval by the superintendent.*

*If a change of assignment was not requested by the employee, the employee will be notified as soon as possible and have an opportunity to express his or her preferences. The superintendent's decision regarding the assignment will be final.*



**LEGAL REFERENCE:**

Idaho Code Section 33-506

**ADOPTED: August 10, 2005**

**AMENDED: May 12, 2016**

*\*Language in text set forth in italics is optional.*