

[SCHOOL DISTRICT LETTERHEAD]

APPLICANT RELEASE AND AUTHORIZATION

I, _____, hereby authorize _____, my prior/current employer, to release job-related information, including the dates of employment, job duties, and quality of my performance to a representative of _____ School District No. _____, where I am an applicant for a position. I further authorize personnel of my prior/current employer to discuss my job performance with an identified representative of _____ School District No. _____. Additionally, I authorize _____ School District No. _____ to contact my references.

I understand that by signing this release I am waiving my right to keep this information confidential. I certify that my consent for the release of this information is entirely voluntary. I release my current and past employers, and employees acting on behalf of that employer, from any liability for providing the information set forth above, or for discussing my job performance with representatives of the _____ School District No. _____.

I understand this consent to release can be revoked by me at any time in writing, but will not be effective for materials already released under it.

Applicant's Signature

Date

Applicant's Printed Name

This release should be utilized with those applicants with no prior public school work experience. A copy of the signed release should be provided to those individuals identified as an employer or reference for an applicant.