

All meetings of the board are open to the public and all persons are permitted to attend any regular, special, or emergency meeting of the board. The right to attend a meeting of the board does not grant any individual the right to provide public input to the board during its meeting. The board may exclude the public from any meetings it may hold in executive session.

PUBLIC PARTICIPATION

The board chairperson has the authority and responsibility to oversee the orderly process of a board meeting, and is responsible for recognizing all speakers, utilizing the following guidelines:

- 1. Public participation will be permitted only as indicated on the order of business as set forth in the board's agenda, or as determined appropriate by the chairperson*
- 2. Members of the public will not be recognized while the board is conducting its official business.*
- 3. Patrons wishing to present items to the board must work through the superintendent's office. Every effort should be made to limit items coming before the board that can be dealt with through school or district administration. Written requests to address the board must be received no later than 10 minutes before the start of board meeting. These requests must be written on forms provided by the district office and must be complete. Patron's discussion may not vary from topics in which they have made formal request. All personnel discussions will be addressed through the proper supervisor and follow the chain of command through to the superintendent. No personnel issues will be discussed in open session except as allowed by Idaho Code. The board may decline to hear any matter at its discretion.*
- 4. Members of the public must be recognized by the chairperson and must preface their comments by announcing their name, address, and group affiliation, if appropriate.*
- 5. A single spokesman must be selected by groups or organizations desiring to address the board in order to avoid repetitious information.*
- 6. Each statement made by a member of the public shall be limited to three (3) minutes duration, or as determined appropriate by the chairperson.*
- 7. All comments must be limited to items directly related to the district. When deemed appropriate by the chairperson, comments and questions at a regular board meeting may*

deal with any topic related to the board's conduct of schools. Comments at special meetings must be related to the call of the meeting.

8. *The board will not hear complaints against personnel or any students in a public board meeting.*
9. *All statements shall be directed to the chairperson; no member of the public may address or question board members individually.*

The chairperson may:

1. *Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, irrelevant, or redundant.*
2. *Request any individual to leave the meeting when that person does not observe reasonable decorum.*
3. *Request the assistance of law enforcement officers in the removal of a disorderly person when the person's conduct interferes with the orderly process of the meeting.*
4. *Call a recess or an adjournment when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.*

USE OF ELECTRONIC DEVICES DURING MEETINGS

Board members will not utilize electronic communication during board meetings unless that communication is also publicly communicated to those in attendance at the meeting. Such communication will be recorded or otherwise referenced in the board minutes, as determined appropriate, given the nature of the topic being considered.

PARTICIPATION VIA TELECOMMUNICATIONS DEVICES

Any board meeting may be conducted using telecommunications devices which enable all participating board members to communicate with each other; provided, however, that at least one (1) board member, or the superintendent, must be physically present at the location designated in the meeting notice, to ensure that the public may attend such meeting in person. Such telecommunication devices may include, but are not limited to, telephone or video conferencing devices and similar communications equipment. All communications must be audible to the public attending the meeting in person and all participating board members. Any board member participating via telecommunications devices shall be deemed to be present in person at the meeting.

BOARD DECISIONS

All final actions and final decisions by the board will be made at a regular or special meeting. No final decisions will be made in executive session, with one exception. The decision to place a certificated employee, who is employed on an annual contract, on probationary status may be

made in executive session. In such cases, the employee will not be named in the minutes of the meeting. No decision at a regular or special meeting of the board will be made by secret ballot.



LEGAL REFERENCE:

Idaho Code Sections

33-510

33-514

67-2341, *et seq.*

ADOPTED: August 10, 2005

REVIEWED : January 13, 2016

AMENDED: November 5, 2008

**Language in text set forth in italics is optional.*